

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, July 1, 2014

The Jefferson County Highway Committee met on Tuesday, July 1, 2014, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Al Counsell; Walt Christensen; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Brian Udovich, Highway Department
Bill Buglass, Payne & Dolan

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the May 29, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Christensen and seconded by Mr. Counsell to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

CTH "N" (CTH "B" – CTH "A") – Reconstruction (Construction, Pave, Shoulder)

Schedule: May 1 – November 21

Progress: Working on construction improvements between CTH B – I 94. A second crew began on the north section of CTH N on June 23.

CTH "G" (US 18 – STH 89) – Resurfacing (Pulverize, Pave, Shoulder)

Schedule: May 27 – June 13

Progress: Project is complete

CTH "W" (STH 26 – Collins Road) – Resurface (Pulverize, Pave, Shoulder)

Schedule: June 2 – September 26

Progress: Removed asphalt, concrete, and poor soils on the section between Collins Rd and Annex Rd. New base course was placed and a schedule for paving the binder asphalt will be determined.

CTH "A" (Crossman Road – Lake Mills) – Resurfacing/Reconstruction

Progress: Survey is complete, design work is in progress

- **General Maintenance**

Crews are completing various signing repair work and numerous sign/post replacements

Crews are mowing the first cut on state and county highways

Crews are completing various patching/maintenance projects for towns and villages

Crews are working on county crack seal work on county highways (90% complete)

County Seal Coating is complete. Seal coating for other counties, towns, and villages will be completed in July and August.

- **Winter Maintenance**

- **Office/Shop**

Office staff has completed the 2013 financial report summary

Administrative staff is working on the 2015 budget

Design work is still in progress for CTH "J", CTH "A", and CTH "P"

OLD BUSINESS

- NONE

NEW BUSINESS

9a. Discuss highway access and highway safety on CTH B (Location of new Johnson Creek Schools)

The Committee heard from Highway Commissioner Kern and Operations Manager Udovich. They reviewed safety concerns regarding pedestrian areas and access points for traffic flow for the new school location. Currently working on access and permits, there will be a speed study in the future along with bypass and turn lane decisions. No Motion

9b. Highway Facility project construction update

County Administrator Wehmeier updated the Committee on the soil conditions of the project. A lime stabilization process will be happening to make the soil stable to build on. Until this process is done, it cannot be built upon to build the facility correctly. The Committee’s questions were answered by Administrator Wehmeier and Commissioner Kern. No Motion

9c. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. He discussed the construction account and the general maintenance account. There was also discussion on revising the outlay of the report. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations. He discussed the emergency calls received the past few weeks regarding culverts, road washouts, shoulder washouts, and tree/limb removal. He also discussed CTH “K” stabilization. Questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	06/04/14	\$ 66,429.56
BILLS:	06/12/14	\$ 49,048.01
BILLS:	06/25/14	\$ 679,723.76
BILLS:	07/01/14	\$ 333.00
COMMITTEE:	MAY	\$ 679.92
TOTALS:		\$ 796,214.25

It was moved by Mr. Counsell and seconded by Mr. Christensen that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

Motion by Mr. Counsell and seconded by Mr. Christensen to adjourn at 9:25 a.m.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

Approval:

Al Counsell, Secretary